

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT  
**Date:** Thursday 22 September 2011  
**Time:** 7.00 pm

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## **COMMUNITY AREA GRANT – APPLICATION FORMS**

**Relating to the following items on the agenda for the above meeting:**

### **11.a Warminster Town Council**

A request for £4,410 towards replacing two bus shelters and a new Bus Shelter.

### **11.b Corsley Memorial Playing Field**

A request for £1,000 towards replacing the community's cricket nets.

### **11.c Trowbridge Tigers Football Club**

A request for £233 towards hosting a national 5 a side football competition to raise the participation of Lesbian/Gay/Bisexual/Transgender people in football.

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Warminster Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Bus Shelters		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The Council is asking for support to replace two very old Bus Shelters on the approach to the Warminster Garrison Camp and a new Bus Shelter at St Andrews Road. Until this year, Wiltshire Council had been able to offer a refund of 50% of the cost of Bus Shelters but that scheme had now closed. The three shelters are in high pedestrian areas and the aim is to offer additional comfort whilst waiting for the bus service. The main beneficiaries are mum's with children, students and elderly plus civilian workers at the local Land Warfare Centre.</p>		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Warminster		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 14.03.11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 14.03.11	No <input type="checkbox"/>

Where will your project take place?	Firbank Crescent, The Uplands and St Andrews Road
When will your project take place?	When finance is in place
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	A request from the Armed Forces and local residents of St Andrews Road approached the Council. There are approximately 30 bus movements up and down Imber Road between 8am and 6pm Monday to Saturday. The families of young soldiers in the Pepper Place, Wilson Square, Goodwin Close and Firbankc Crescent are the dominant users although civilian part time contract staff from the Land Warfare Centre make significant use of the service. For St Andrews Road, there are 18 buses daily and 14 on a Saturday at half hourly intervals. Every day there are school children and many elderly passengers using the service. an average of 21 persons daily in the morning alone, use the bus stop. It is situated on a steep hill and the wind and rain penetrate the area. A shelter would provide additional comfort whilst waiting for the bus. A small consultation to those houses affected in this area has been sent out with positive responses received so far. This shelter would be considered a welcome facility.
How many people will benefit from your project?	500 +
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  Please provide a reference/page no.	Theme 5 Transport Access and Traffic Continue to work with Wiltshire Council to study ways to improve facilities and conditions for pedestrians.  22

**To be completed ONLY where town/parish councils are making an application**

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

**Any other information about your project.**

Discussions with Passenger Transport have taken place to ensure that the three bus shelters would be possible and in what size and type.

Quotations for the three shelters are from a Wiltshire Council supplier and are installed to County specification and colour.

The only outstanding issue is with the footway at Firbank Crescent which is in poor condition but the local Highways Office cannot repair it in this financial year. It will go onto a list for future repairs. Further dialogue will take place with the suppliers to establish if this will cause a problem with the replacement.

The quotes are as follows:

Firbank Crescent £2469.50

The Uplands £ 2901.50

St Andrews Road £ 2901.50

Removal of old Shelters £550 - the Army have indicated they may be able to remove with their resources but not confirmed.

Total cost of proejct £ 8822.55

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from residents who have requested the facility.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£516,057	
B - Minus total expenditure:	£455,908	
Surplus/deficit for year: (A minus B)	£60,149	
Free reserves currently held:	£208,710	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Firbank Crescent	£2,469	Own fundraising/reserves		£
The Uplands	£2,901			£
St Andrews Road	£2,901	Parish/town council		£12,000
Removal of old Shelters	£550			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£550
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£8,822</b>	<b>Total Project Income</b>		<b>£4,412</b>

<b>Total project income B</b>	£4,412
<b>Total project expenditure A</b>	£8,822
<b>Project shortfall A – B</b>	£4,410
<b>Grant sought from Wiltshire Council Area Board</b>	£4,410
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 05/08/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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# Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**  
**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

<b>1. Your organisation or group</b>			
Name of organisation			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type		Not for profit organisation	
<b>2. Your project</b>			
Project Title/Name		Children's sports day during school summer holidays	
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>		<p>We would like to repeat our highly successful children's sports day during the summer holidays.</p> <p>With the improved sports facilities at Corsley we will be able to offer an even greater range of sports and activities. In addition, because we have some money from the Lottery (part of our sustainability grant) we will be able to offer more places for lower cost.</p> <p>We aim to attract towards a hundred children and give them the option of 20 sports or activities. Last year we had nearly 70 children at a cost of around £20 a head including lunch, snacks and coaching.</p>	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)		Corsley in the Warminster Area Board	
I/we have discussed our project with the town/parish council?		No	
I/we have discussed our project with our Wiltshire councillor?		I have told the board we would like to repeat the day	
Where will your project take place?		Corsley Memorial Playing Field	
When will your project take place?		Summer holidays 2011	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>		When we were asked to organise the event last year by the Area board we found there was a real need for children activities. In order to maximise access the event was run for free and had nearly 70 children take part.	

How many people will benefit from your project?	100
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a> Please provide a reference/page no.	Project supports leisure, environment and access to facilities for young people. Also fits in with County play strategy

**To be completed ONLY where town/parish councils are making an application**

Is your project one which parish/town councils have powers to raise local taxes to fund?	No
Could your project be funded from your reserves?	No
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes
Any other information about your project.	

**3. Management**

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	3	Female	3
25 – 50 years	Male	3	Female	1
Under 25 years	Male	5	Female	2
Disabled People	Male		Female	
Black and Minority Ethnic people	Male		Female	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?  
Direct feedback from children and parents following the event. Following last years event

Have you contacted Charities Information Bureau for help with your application/ to seek other funding? No

To whom have you applied for funding for this project (other than Wiltshire Council)?	Name of Funder	Amount Applied For	Amount Received
Please <u>list</u> with amount applied for and whether you have been successful	Groundworks Uk, Big Lottery fund	£400	£400

Have you or do you intend to apply for a grant from another area board within this financial year?

No

If yes, please state which one(s).

No

Are you in receipt or anticipating other funding from other Wiltshire

**4. Information relating to your last annual accounts (if applicable)**

Year ending: Month: October Year: 2010

A - Total income: £ 5474.76

B - Minus total expenditure: £ 2038.79

Surplus/deficit for year: (A minus B) £ 3435.97

Free reserves currently held: £ 5,000

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

**Project Costs A**  
Please provide a full breakdown e.g. equipment, installation etc.

**Project Income B**  
Please list all sources of funding for this project, as provisional (P) or confirmed (C)

		P/C	
Coaching	£ 500	Own fundraising/reserves	£ 400
Climbing wall	£ 250		£
Tennis coaching	£ 100	Parish/town council	£
Mountain bike coaching	£ 300		£
Food, fruit and beverages	£ 249	Trusts/foundations	£
	£		£
	£	In kind (4 people all day)	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£ 1399</b>	<b>Total Project Income</b>	<b>£ 400</b>

Total project income B £ 400

Total project expenditure A £ 1399

Project shortfall A – B                    £     999

Grant sought from Wiltshire  
Council Area Board                    £     999

**Bank Details**

Please give the name of the  
organisations' bank account  
e.g. Barclays

Please give the title name of  
the organisations' bank  
account e.g. current

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**7. Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.    Child Protection    Safeguarding Adults

Public Liability Insurance                    Equal opportunities

Access audit    Environmental Impact  
Planning permission applied for (date)                    or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/6/11

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
Name of organisation	Trowbridge Tigers FC		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 - Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Central		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	Host a national 5 a side football competition to to raise the participation of LGBT people in football at a grassroots level and to challenge the negative stereotypes that surround LGBT people.  12 teams will play football over 1 weekend in December 6 men's teams and 6 women's teams across the UK.		
Where will your project take place?	Westbury Sports Centre & Prestbury Sports Bar (Warminster)		
When will your project take place?	December 2011		
How many people will benefit from your project?	84 people taking part		
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Equality and Diversity. This football team and league aims to prove that football is for everyone and challenge preconceptions about LGBT people  NA		

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

P3 - I think it fall under Culture, Leisure, recreational, heritage and arts.

Lack of activities for young people

Lack of empowerment in disadvataged areas

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Through playing in the Gay National League and Cup the team were keen to play in more LGBT competitions to help fight homophobia in football and challenge peoples pre conceptions about LGBT people. This tournament is an opportunity for people in this area to be part of the LGBT community regardless of sexual orientation. Local businesses in the area will alsop profit from the tournament including Westbuty Sports Centre, Prestbury Sports Bar and local B&B's as well local shops/bars and nightclubs.**

**Any other information about your project.**

The aim the football tournament is to

- To raise the participation of LGBT (lesbian, gay, bisexual, transgendered) people in football at a grassroots level
- To creatively challenge the negative stereotypes that surround LGBT (lesbian, gay, bisexual, transgendered) people

Football will take place on Sat and Sun from 11am to 5pm. In the evening the teams will meet at Prestbury Sports Bar in Warminster and play in other competitions planned including Fifa football on the Wii, pool, darts and kereoke. We also plan to be able to provide teams with discounted rates for B&B in the area and discounted tickets for night clubs in the area.

### 3 - Management

**How many people are involved in the management of your group/organisation? 6**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="0"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This tournament will be a one off the main focus will be homophobia in football. We want the world to know that the global LGBT (Lesbian, Gay, Bisexual and Transsexual) community is as much a part of the beautiful game as anyone else.

**If you were not awarded the full amount requested, what would be the impact on your project?**

If we were not awarded the full amount we would need to look at increasing registration fees for the tournament, which may prevent teams who have to travel from competing in the tournament. The tournament will not be successful unless we get a diverse range of football teams from across the country mens and womens teams from across the UK.

**How will you know whether your project has made a difference in the community?**

This will be measured by feedback using online questionnaires sent to the teams participating and Justin Campaign, and from feedback from the Sports Centre and the Prestbury Sports Bar.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

We have made an enquiry with Community First

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2010

**Month:** Dec

**Year:** 2010

**A - Total income:**

£5168

**B - Minus total expenditure:**

£5009

**Surplus/deficit for year: (A minus B)**

£159

**Free reserves held:**

£159

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
4 Refs @ £100 each for 2 days	£400	Own fundraising/reserves	£
Westbury Sports Centre	£190	Scratch cards	£90
£5 a head for 12 teams (Sat)	£420	Parish/town council	£
Photographer - £25 a day	£50		£
Tournament/promo Wristbands	£305	Trusts/foundations	£
Food Saturday	£0		£
Board Games	£0	In kind	£
Safe sex packs/leaflets	£0	Facility Hire deposit	£50
Drawstring bags	£200	Other	£
Promotional items	£150	Team Registration	P £1,680
Fruit/water/sports drinks	£300	wristbands/sportsdrinks	£100
£5 a head for 12 teams (Sun)	£420	Cake sales	£50
Trophies	£220	RRUK Trophies	£220
<b>Total Project Expenditure</b>	<b>£2,655</b>	<b>Total Project Income</b>	<b>£2,190</b>

**Total project income B** £2,190

**Total project expenditure A** £2,665

**Project shortfall A – B** £465

**Award sought from Wiltshire Council Area Board** £465

### Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Our football team and tournament is open to all, we feel the diversity of the teams playing will challenge stereotypes that exist around LGBT people in football and in the community. We also aim to offer free places in the tournament to players in our club who are local to Westbury and Warminster.

**b) How does your project work to promote inclusion, participation and good community relations?**

Our football team is open to all, men and women of all ages from 13 to 60 will be permitted to play in the tournament. The tournament will help with community relations in places in Wiltshire who will get to hear about the tournament or even watch some games - we hope this will challenge stereotype

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) LGBT community in Wiltshire

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 01/06/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**

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